Achievement Belonging Care

Westside Christian College

UNIFORM SHOP SECOND-HAND UNIFORM SALES FORM

NAME: _____ DATE: _____

PHONE : _____

No. Items	Description of Items for Resale	Size

1. All items must be washed and in good condition (**free from stains, tears, patching or fading)** and must be uniforms that have been purchased through the College Uniform Shop only. Uniforms that cannot be sold will be recycled and not returned to the owner. **Socks, shoes, hats/caps and swimwear cannot be sold second-hand.** Blazers must be dry cleaned before submitting for sale.

2. Prices are set by the Uniform Shop and recorded in the Second-hand Register. A small commission to cover Administration costs is applicable when all items are sold. **For current families**, a credit note is raised and can be used against future uniform purchases**. For families who have left the College**, money will be transferred into a bank account once all uniforms are sold. Please complete bank details below.

   BSB: _____ Account. No: _____ Account Name: _____

3. If after 12 months any items of uniform remain unsold, the seller will be contacted to see if they want the uniforms to remain for sale or to be removed.

4. The Uniform Shop, although taking all reasonable care, will not be held responsible for the loss of or damage to any item held for sale.

SIGNED: _____ **DATE:** _____