

Transport Requirements for Bus Travel – 2022

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Westside
Christian College
Achievement Belonging Care

Please return completed and **signed** form to the Transport Department by
12th November, 2021

☐ **Family Name:** _____ WCC A/c No: _____

Residential Address*: _____

Suburb: _____ P/Code: _____

Email: _____

(Please PRINT CLEARLY, thank you)

☐ **Alternate address** * (if different to above): _____

* We will endeavour to get as close to the requested address as possible where it is safe for us to do so and fits with other stop requirements. If you need additional addresses, please contact Transport Department directly.

☐ **Travel Requirements:** **PERMANENT** - please select which type here & below: **OR** **CASUAL** ☐

(see attached paperwork for details)

Both Ways (show in Every Day column below) ☐

One Way (show in Every Day column below) ☐

Special Both Ways (nominate *usual* 5 trips below) ☐

Tailored (nominate selected trips below) ☐

Courtesy Shuttle ONLY

(4:30 or 5:30pm Service) # ☐

Student's Names	Year level in 2022	Every Day		Mon		Tue		Wed		Thu		Fri	
		AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM

☐ **Parent / Guardian Names**

1st Person to Contact: _____

Mobile: _____

Relationship to student/s: _____

Phone: _____ H / W

2nd Person to Contact: _____

Mobile: _____

Relationship to student/s: _____

Phone: _____ H / W

☐ Is there any further information we may need to know about your child/ren? _____

☐ **Before Transport is confirmed, you must read, complete and sign the section below:**

I understand that if my child/ren (Year 5 and under) are not met at the bus stop, or supervised by an older child as nominated below, then they will be brought back to the College and placed into OSH Care at my own expense. I agree to pay all fees and charges should OSH Care be required for my children ☐ (please tick); **OR** I do not have any Prep to Year 5 students in 2022 ☐ (please tick)

☐ **Nomination of Older Child/Sibling's Supervision of students who are in Year Level 5 and under in 2022** (if applicable):

As listed in the above table, my child/ren who are Year Level 5 and under, will be escorted to and from the bus stop by:

(Student's name) _____ (Year Level) _____

☐ **Signed** (parent / guardian) _____ **Date** _____ / _____ / _____

Completion of this form also gives **permission only** for students to travel to the above addresses on our Courtesy Shuttles. **Registration** for each Courtesy Shuttle must be completed as per instructions in accompanying paperwork.

Transport Office Use Only

Route	Route Assessed	AM	PM
A/C	Parent contacted		Zone

Transport Fees

The fees for Transport are shown below for 2022.

Zone	Trip	First Child (per term)	First Child Cost per trip	Second Child (per term)	Second Child Cost per trip	Third + Child/ren
Zone 1	Both Ways	\$212.70	\$2.38	\$180.79	\$2.02	\$0.00
	One Way (AM)	\$159.52	\$3.56	\$135.59	\$3.03	\$0.00
	One Way (PM)	\$161.86	\$3.62	\$137.58	\$3.07	\$0.00
	Special Both Ways	\$180.79	\$4.04	\$153.67	\$3.43	\$0.00
	Tailored		\$4.04		\$3.43	\$0.00
	Casual		\$6.50		\$6.50	\$6.50/trip
Zone 2	Both Ways	\$310.49	\$3.47	\$263.92	\$2.95	\$0.00
	One Way (AM)	\$232.87	\$5.20	\$197.94	\$4.42	\$0.00
	One Way (PM)	\$236.28	\$5.28	\$200.84	\$4.49	\$0.00
	Special Both Ways	\$263.92	\$5.90	\$224.33	\$5.01	\$0.00
	Tailored		\$5.90		\$5.01	\$0.00
	Casual		\$7.50		\$7.50	\$7.50/trip
Zone 3	Both Ways	\$339.72	\$3.80	\$288.76	\$3.23	\$0.00
	One Way (AM)	\$254.79	\$5.69	\$216.57	\$4.84	\$0.00
	One Way (PM)	\$258.52	\$5.78	\$219.74	\$4.91	\$0.00
	Special Both Ways	\$288.76	\$6.45	\$245.44	\$5.48	\$0.00
	Tailored		\$6.45		\$5.48	\$0.00
	Casual		\$8.00		\$8.00	\$8.00/trip
Zone 4	Both Ways	\$401.22	\$4.48	\$341.03	\$3.81	\$0.00
	One Way (AM)	\$300.91	\$6.72	\$255.78	\$5.72	\$0.00
	One Way (PM)	\$305.31	\$6.82	\$259.52	\$5.80	\$0.00
	Special Both Ways	\$341.03	\$7.62	\$289.88	\$6.48	\$0.00
	Tailored		\$7.62		\$6.48	\$0.00
	Casual		\$9.00		\$9.00	\$9.00/trip

Parents should note that each Bus Service has limited seats and preference will be given to students with permanent bookings.

All bus travellers must be registered with the College Transport Department by submitting a completed Transport Requirements form each year to travel on our College buses.

Permanent Bookings in 2022

This will only apply to weekly bookings for a term or multiple terms, with weekly being either both ways, one way, special both ways or tailored travel. All these types of travel will be billed to the College Fees Account per term.

Both Ways – to and from school travel each day

One Way AM – *morning only* travel each day

One Way PM – *afternoon only* travel each day

Special Both Ways – booking of five permanent trips per week that consists of a mix of both morning and afternoon travel at your discretion. More than five trips per week will require purchase of a casual bus ticket via My Student Account Kiosk for each additional trip.

Tailored – Less than five permanent trips per week. This can be added to permanent morning or afternoon travel or used as a stand alone permanent booking. Tailored travel must be on nominated days each week (eg. Monday morning and Wednesday afternoon). If students are to travel at a time or day other than that nominated, they will be required to purchase a casual bus ticket for each trip. Any trips not taken on a nominated day will not be refunded.

Casual Bus Travel

Casual rates will apply to students travelling without a permanent per term booking. Casual Bus Tickets are available from Reception through the My Student Account Kiosk. Each Casual Bus Ticket must be presented to the Bus Driver on boarding the bus or within 24 hours of travel, otherwise a 20% surcharge will be applied to the College fees account.

Please contact the Transport Department at least 24 hours prior to Casual travel to ensure there is an available seat. **You must be registered to travel on our College buses.**

Transport Requirements for Students from Kindergarten to Year 5

Transport is generally not available for Kindergarten students. However, it may be available where there are older siblings utilising transport and the child must be 4 years of age or older. Please contact the Transport Department should you require transport for a Kindergarten child.

For parents of students from Prep to Year 5, if no parent or carer is available to meet children at the afternoon bus stop then the children will be returned to school and left in the care of Westside Christian College OSHC. Parents will need to pay for the cost of OSHC for that afternoon. This process is to ensure the safety of young children carried on the College bus services.

Changes in Permanent Bookings

All changes need to be advised to the Transport Department in writing at least one week prior to implementation of the change. Where more than one change in a permanent booking occurs during the term, a fee of \$25.00 may apply for any further changes per student during that term.

Cancelling bus travel

When cancelling bus travel or making changes to travel for the next term, you must have advised the Transport Department in writing before the following dates otherwise a Cancellation Fee will apply. The Cancellation Fee of \$100 per family will be charged to the Fees Account.

14 January 2022	for Term 1
25 March 2022	for Term 2
10 June 2022	for Term 3
9 September 2022	for Term 4

Transport fees are on a per term basis. No reduction is given for part term usage. If your student is excluded from the bus for misbehaviour, no reduction is given for that term's transport charges. The College has a zero tolerance for bus misbehaviour.

Courtesy Shuttles (4:30pm and 5:30pm late runs and Exam Shuttle)

We offer a Courtesy Shuttle service that takes students as close to their door as possible in the afternoons, departing at 4:30pm and 5:30pm. This service is available each school day for students participating in organised College run after school activities. The 4:30pm and 5:30pm service is free to all permanent Both Ways, One Way PM and Special Both Ways* students.

All addresses that students will travel to need to have been advised to the Transport Department when registering for the bus service prior to use. We cannot deliver students to an address which has not previously been registered and for which we have not completed a risk assessment.

To access the service students must register at Reception on their campus **before** 1.00pm on the day of travel. This service is designed each day according to need. No late registrations will be accepted after 2.00pm. However, after 1.00pm, if we are able to alter our arrangements to accommodate any late registrations, they will incur a charge of up to \$50 per student.

Casual, Tailored and One Way AM students can also use the Courtesy Shuttle service for the cost of a casual bus ticket. Casual, Tailored and One Way AM travellers also need to register at Reception before 1.00pm on the day of travel.

Students in Year 5 or below must be met at the bus by an adult.

Students who access the late Courtesy Shuttle following an afternoon detention will be charged a \$20 ticket for the use of this service even if they are a permanent traveller.

* For Special Both Ways students – any use of the Courtesy shuttle will count towards their allocation of 5 trips per week. If it is the 6th or subsequent trip that week, they will be required to purchase a casual bus ticket for their travel.

The Exam Shuttle

This service is only available to Year 11 and Year 12 students following a morning exam. The service will cost **all** students a casual bus ticket even if they are a regular bus traveller. The bus leaves from the front of the College promptly once all the morning exams are finished.

To access the service students must register at Reception before their morning exam starts on the day travel is required. As this service is designed each day according to need, no late registrations will be accepted.

No-Show Fee

When students book to travel on the Courtesy Shuttles (4:30pm, 5:30pm and Exam Shuttle) then don't show up for their booked trip without advising the Transport Department prior to the scheduled departure time, a No-show Fee will be charged per student. The No-Show Fee will be \$20 per student per trip and will be charged to the College Fees Account.

Bus Routes

Our regular to and from school bus routes are redesigned each year based on demand. Some runs are adjusted per term depending on demand.

A list of current suburbs and zones is listed below. If your suburb is not listed, please contact our Transport Department.

Westside 2022 Bus Zones

SUBURB	ZONE	SUBURB	ZONE
Algester (late run only)	4	Kenmore	3
Augustine Heights	2	Kholo	4
Barellan Point	3	Leichhardt	3
Bellbird Park	1	Middle Park	2
Bellbowrie	4	Moggill	4
Blackstone	2	Moores Pocket	3
Booval	2	Mt Crosby	3
Brassall	3	Mt Ommaney	2
Brookwater	2	New Beith	4
Browns Plains (hub)	4	New Chum	2
Bundamba	2	Newtown	3
Calamvale (late run only)	4	North Booval	3
Camira	1	North Ipswich	3
Carole Park	1	One Mile	3
Chapel Hill (late run only)	4	Oxley	3
Churchill	3	Parkinson (late run only)	4
Chuwar	3	Pine Mountain	4
Coalfalls	3	Pinjarra Hills	4
Collingwood Park	1	Pullenvale	4
Corinda	3	Raceview	3
Darra	2	Redbank	1
Deebing Heights	4	Redbank Plains	2
Dinmore	2	Richlands	2
Durack	3	Ripley	3
East Ipswich	3	Riverhills	2
Eastern Heights	3	Riverview	2
Ebbw Vale	2	Sadliers Crossing	3
Ellen Grove	2	Seventeen Mile Rocks	3
Fig Tree Pocket	3	Sherwood	4
Flinders View	3	Silkstone	2
Forest Lake	2	Sinnamon Park	3
Forestdale	3	Spring Mountain (via Springfield) Lakes	2
Gailes	1	Spring Mountain (via New Beith)	4
Goodna	1	Springfield	2
Graceville	4	Springfield Lakes	2
Greenbank (hub)	4	Sumner Park	2
Heathwood	3	Tivoli	3
Hillcrest	4	Wacol	1
Inala	2	Walloon (hub)	4
Ipswich	3	West Ipswich	3
Jamboree Heights	2	Westlake	2
Jindalee	2	Willowbank (hub)	4
Karalee	3	Woodend	3
Karana Downs	3	Yamanto	3